weel

Switching to Visa

FOR TEAM MEMBERS

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In this guide we will be covering how to update

1   Your in-store virtual card (Apple Wallet)

2   Your in-store virtual card (Google Wallet)

3   Your online card details

4   Your subscription details

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Update your in-store virtual card

APPLE WALLET

All users with a budget will receive a prompt when their new VISA card is available to update.

Pro tips:
- Admins can do and see everything in Weel.
- Team Members are limited to payments, expense reports, top-up requests, can only view their own budgets, transactions and configure their own accounting and expense management settings
- Accountants are limited to view budgets, edit expense data, export transactions, configure accounting and expense management settings.

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Step 1: On receiving the prompt, tap 'let's go' to start setup.

New

Ready to level up your card experience?

Say hello to better merchant acceptance and lower FX rates on international payments. Are you ready to get started?

Let's go

Step 2: Tap 'Go to Apple wallet' to first remove your existing card.

Here's how to remove your Weel card from Apple wallet

1. Tap 'Go to Apple wallet' below
2. Once in Apple Wallet select your current Weel card
3. Tap the ellipses icon in the top right of the screen and select 'Card details'
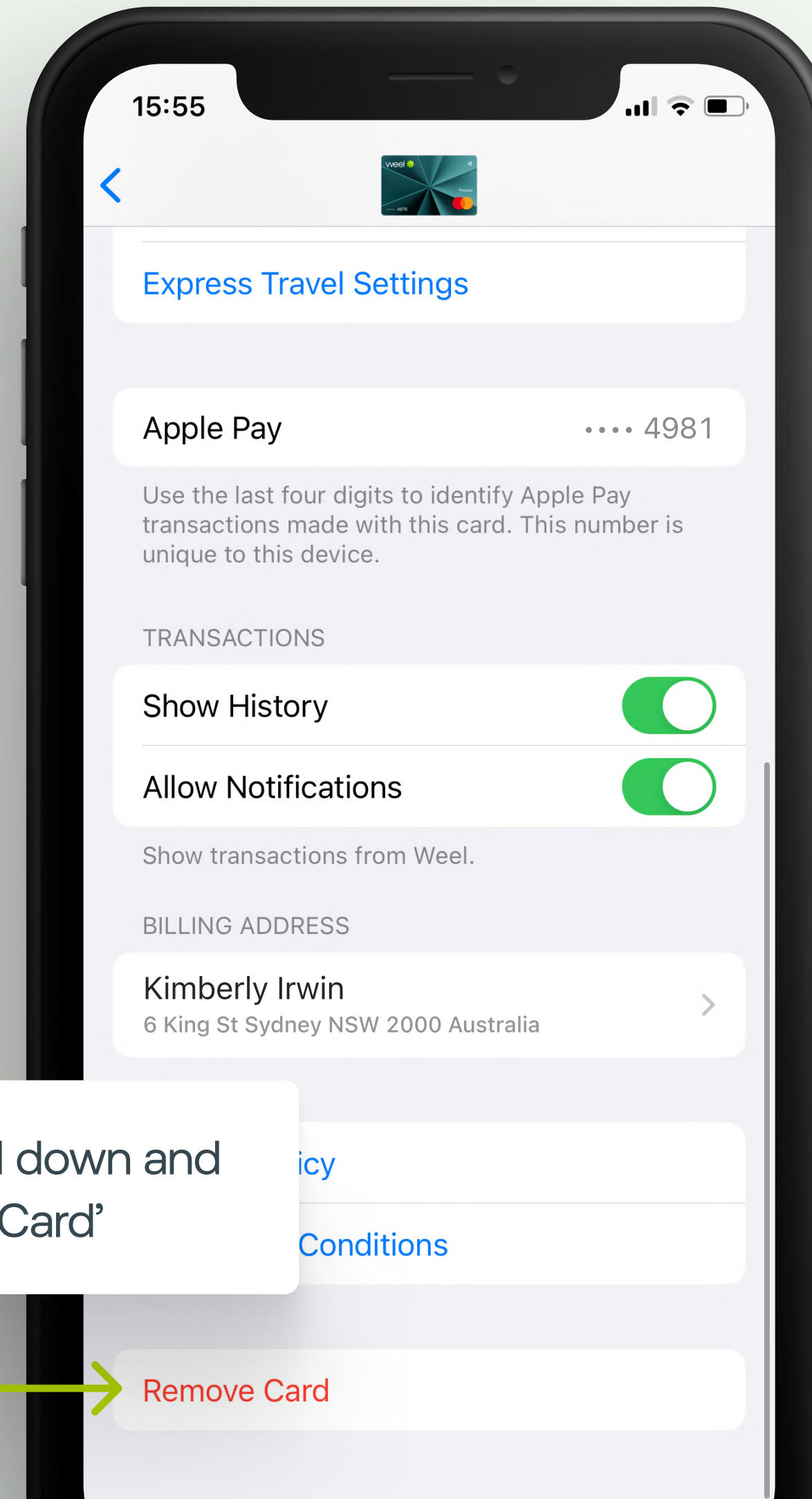4. Scroll to the very bottom and tap 'Remove card'

Go to Apple wallet

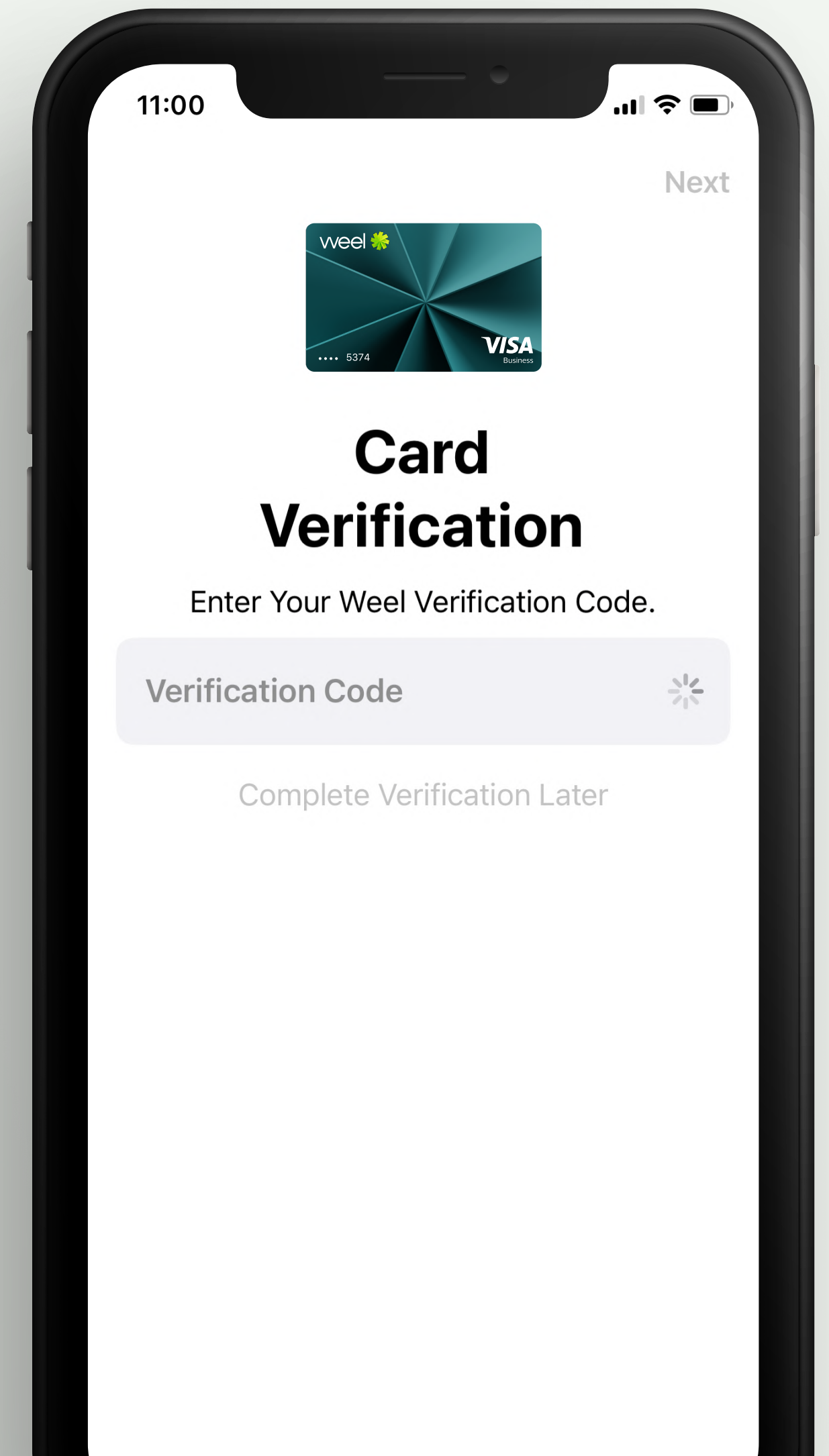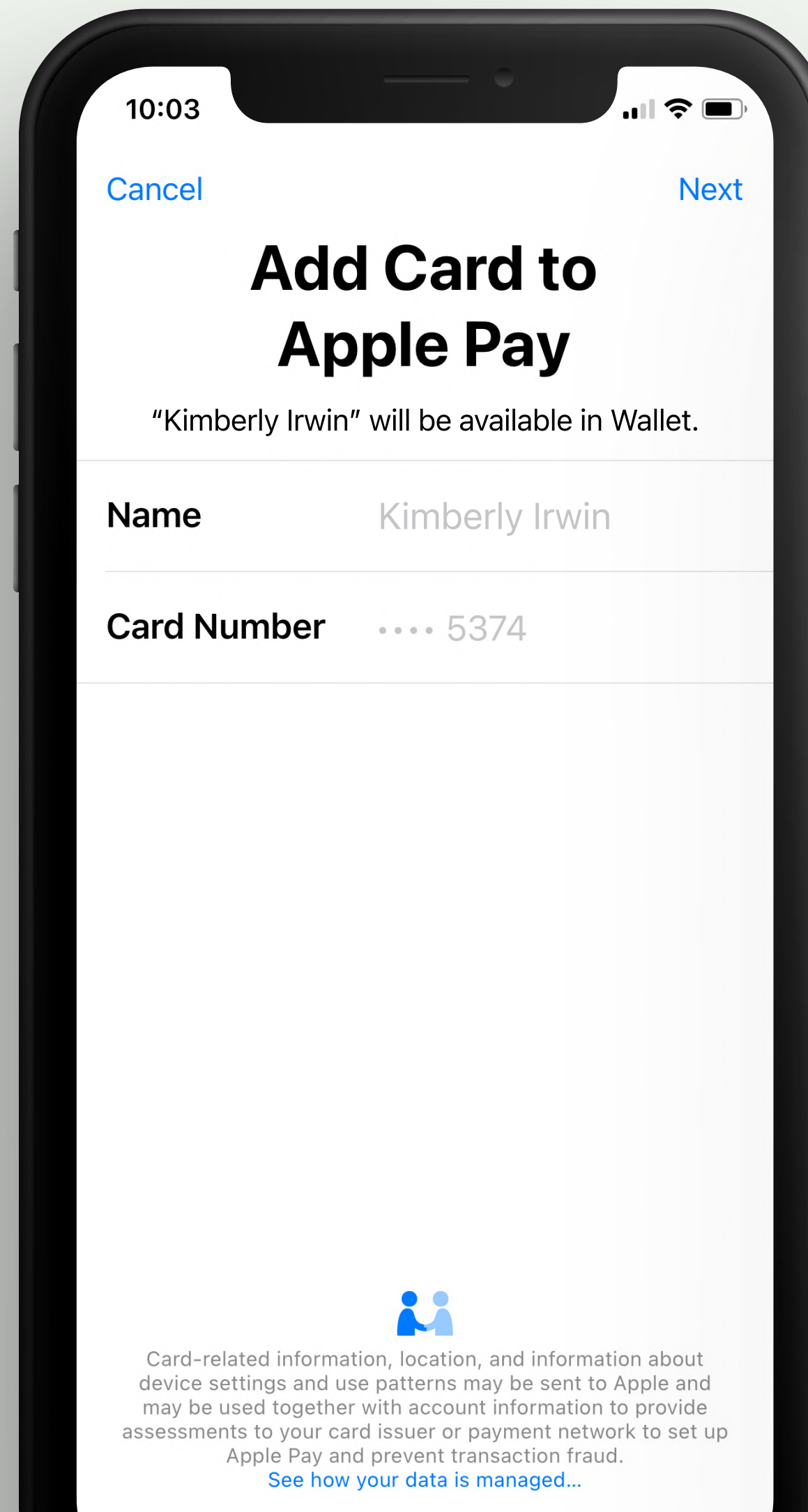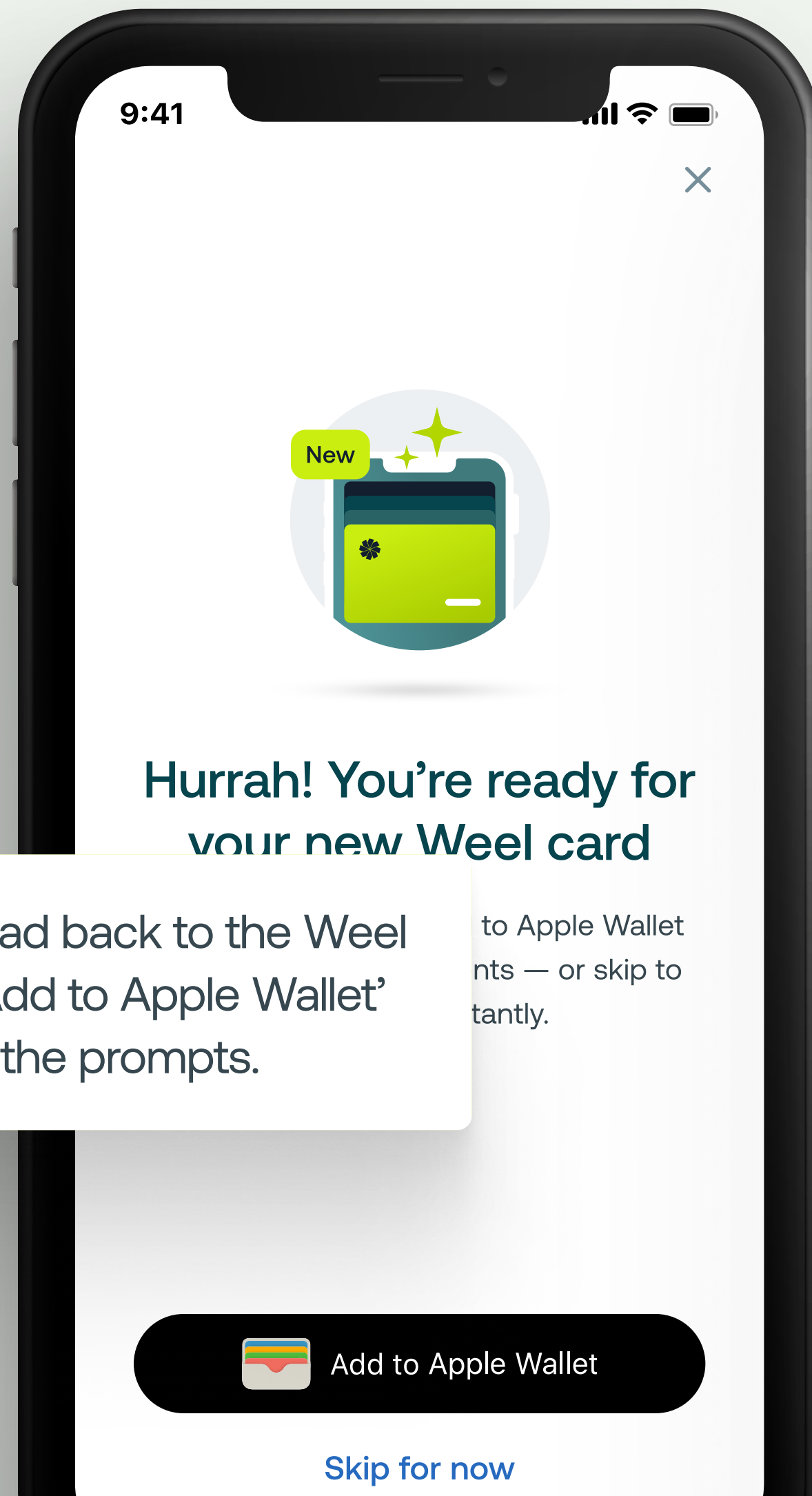Skip for now

Update your in-store virtual card (cont.)

Step 3: In the Wallet app, tap the card that you want to remove. Tap the More button (3 dots), then tap Card Details

Step 4: Scroll down and tap 'Remove Card'

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Phone 1 (15:47)

Done

weel ✴
Prepaid

The Picnic Basket $5.20
Pending - Sydney, NSW
28/4/2023

mpay.com.au Smartcab $84.35
Sydney, NSW
31/3/2023

13cabs 132227 $81.24
Sydney, NSW
31/3/2023

The Picnic Basket $4.50
Pending - Sydney, NSW
8/3/2023

The Picnic Basket $5.20

Phone 2 (15:52)

weel ✴ ···· 4676 Prepaid

Weel Mastercard
Payment Card

📞 Call   ✉ Email   🧭 Website

Weel: Expense Manage...
DiviPay Pty Ltd
INSTALLED   OPEN

Show Updates ⬤

Allow Weel to show updates and offers related to your card.

CARD INFORMATION

Card Number   ···· 5

Express Travel

Express Travel Settings

Phone 3 (15:55)

Express Travel Settings

Apple Pay   ···· 4981

Use the last four digits to identify Apple Pay transactions made with this card. This number is unique to this device.

TRANSACTIONS

Show History   ⬤

Allow Notifications ⬤

Show transactions from Weel.

BILLING ADDRESS

Kimberly Irwin
6 King St Sydney NSW 2000 Australia

...icy

Conditions

Remove Card

Update your in-store virtual card (cont.)

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Step 5: Head back to the Weel app. Tap 'Add to Apple Wallet' and follow the prompts.

9:41

New

Hurrah! You're ready for your new Weel card

to Apple Wallet
nts — or skip to
tantly.

Add to Apple Wallet

Skip for now

10:03

Cancel   Next

Add Card to Apple Pay

"Kimberly Irwin" will be available in Wallet.

Name   Kimberly Irwin

Card Number   •••• 5374

Card-related information, location, and information about device settings and use patterns may be sent to Apple and may be used together with account information to provide assessments to your card issuer or payment network to set up Apple Pay and prevent transaction fraud.

See how your data is managed...

11:00   Next

weel
5374
VISA
Business

Card Verification

Enter Your Weel Verification Code.
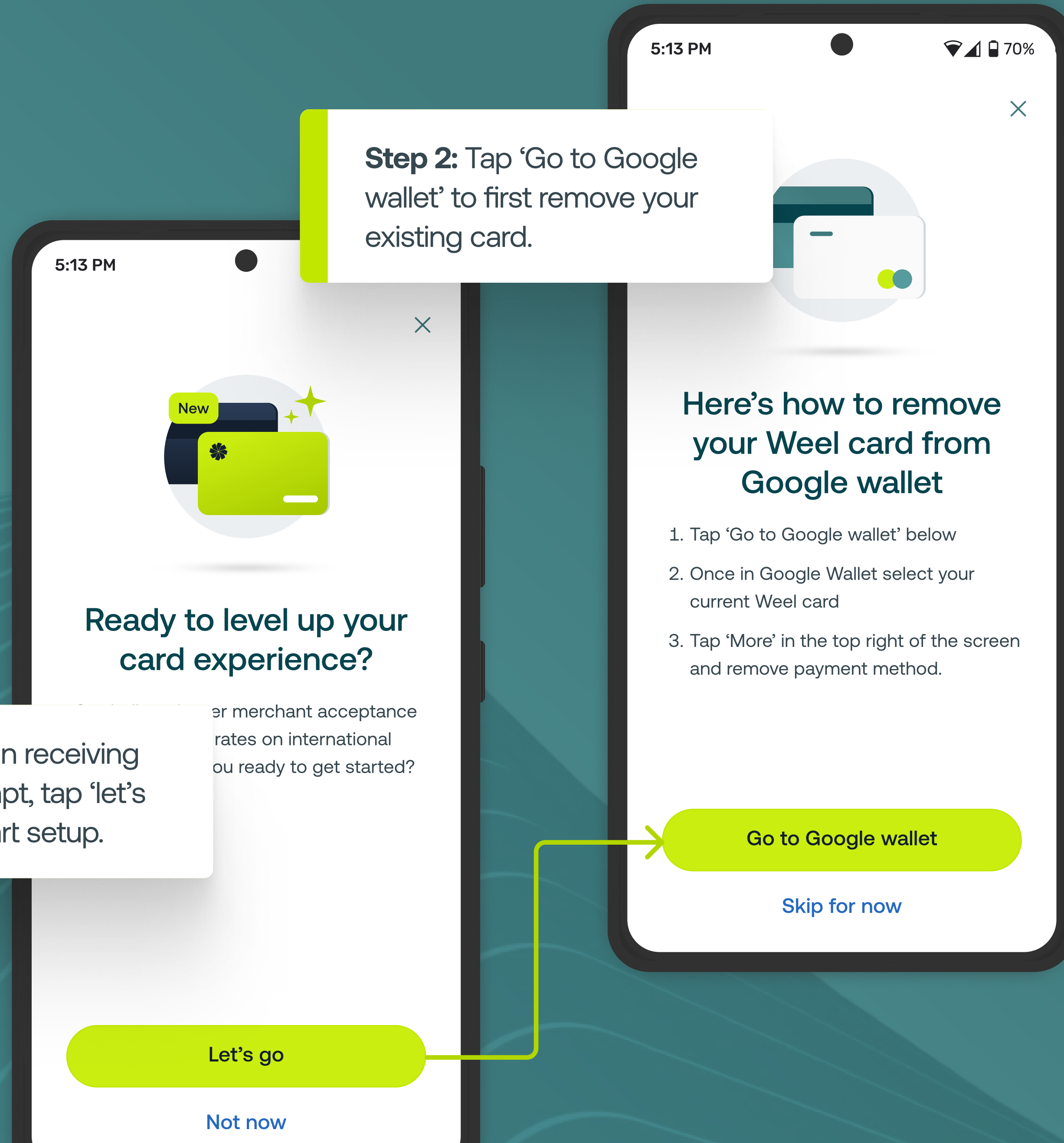
Verification Code

Complete Verification Later

3

Update your in-store virtual card

GOOGLE WALLET

All users with a budget will receive a prompt when their new VISA card is available to update.

Step 1: On receiving the prompt, tap 'let's go' to start setup.

Step 2: Tap 'Go to Google wallet' to first remove your existing card.

Ready to level up your card experience?

...er merchant acceptance
...rates on international
...ou ready to get started?

Let's go

Not now

Here's how to remove your Weel card from Google wallet

1. Tap 'Go to Google wallet' below
2. Once in Google Wallet select your current Weel card
3. Tap 'More' in the top right of the screen and remove payment method.

Go to Google wallet

Skip for now

How to add to wallet (cont.)

New

Hurrah! You're ready for your new Weel card

Let's add your new card to Apple Wallet for easy in-store payments — or skip to pay online instantly.

Add to Google Wallet

Skip for now

5:13 PM ▽◢ 🔋 70%

✕

G Pay

Add payment card

Use your card to pay faster and more securely in shops or everywhere Google Pay is accepted

Kimberly Irwin
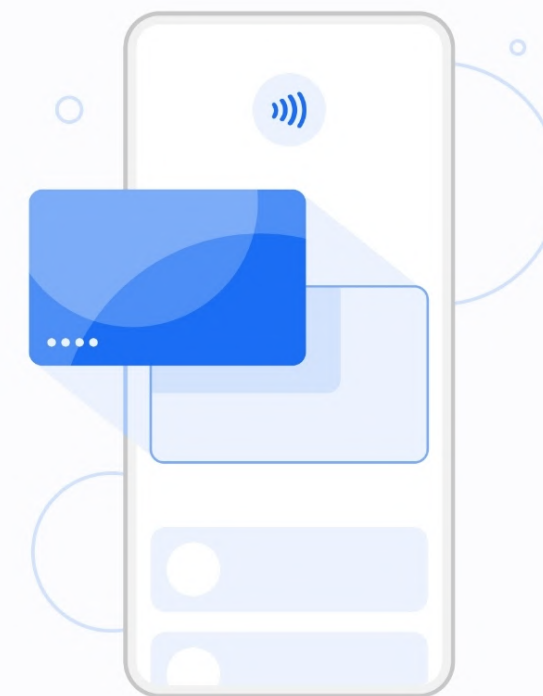
Cancel   Add

5:13 PM ▽◢ 🔋 70%

✕

✓

weel ✻
•••• 9959   VISA
                 Business

Card added to Wallet and is ready to pay contactless

How to pay contactless   View in Wallet

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05

3

Update your online card details

Find your online card details for each budget, and see how to copy the details.

Step 1: Swipe to your required budget and select 'see card details' (you don't need to activate in Apple/ Google Wallet).
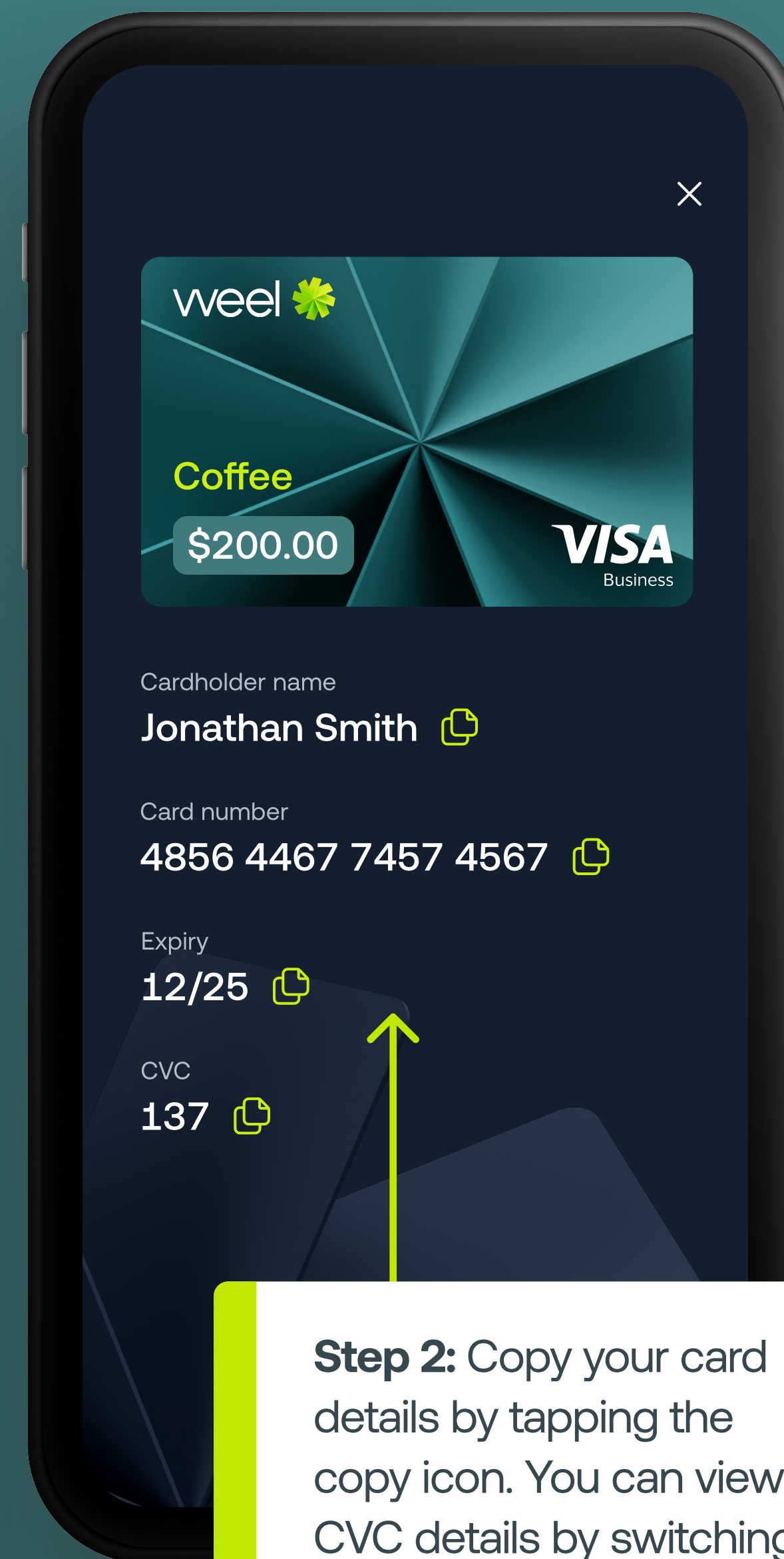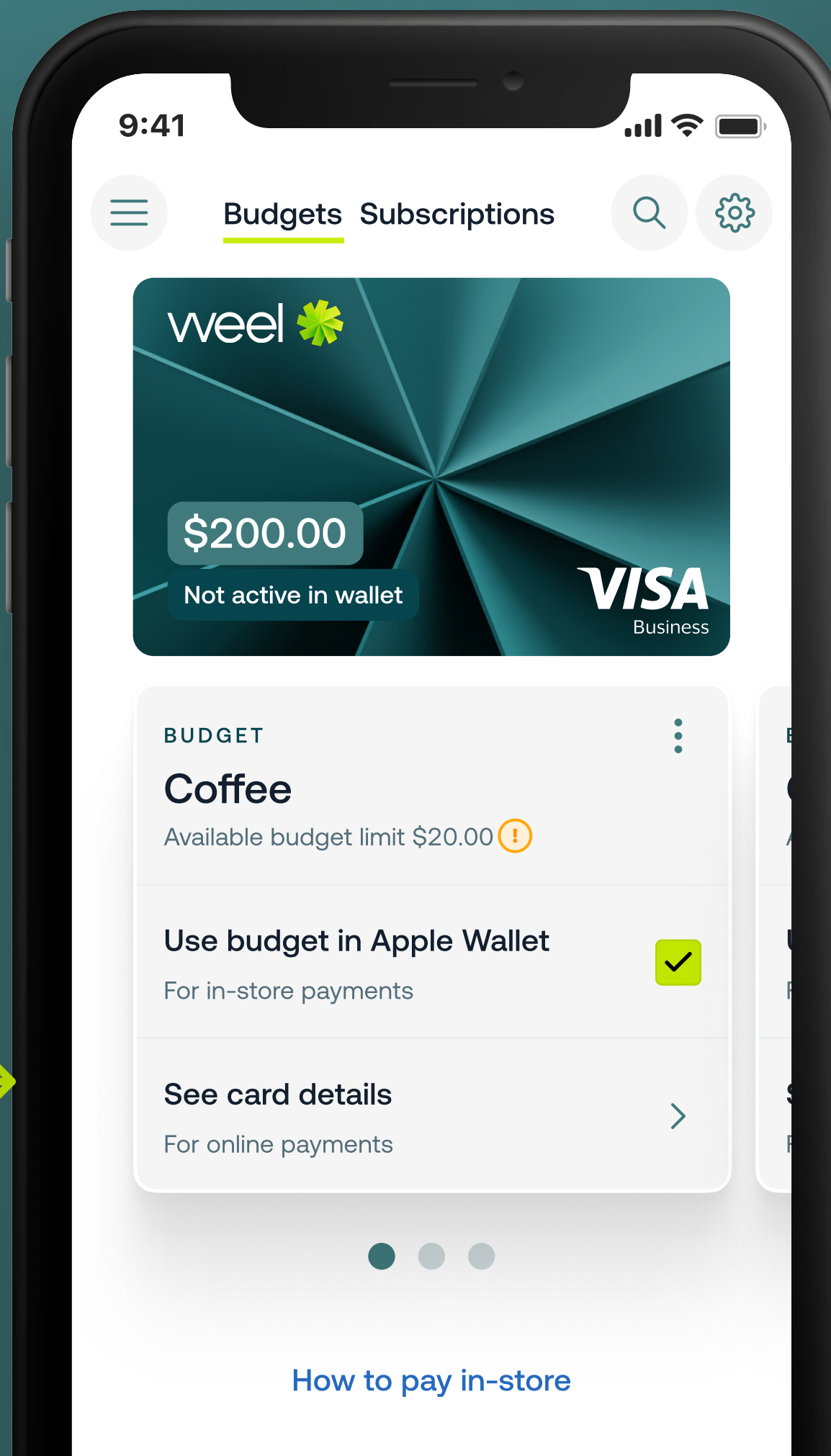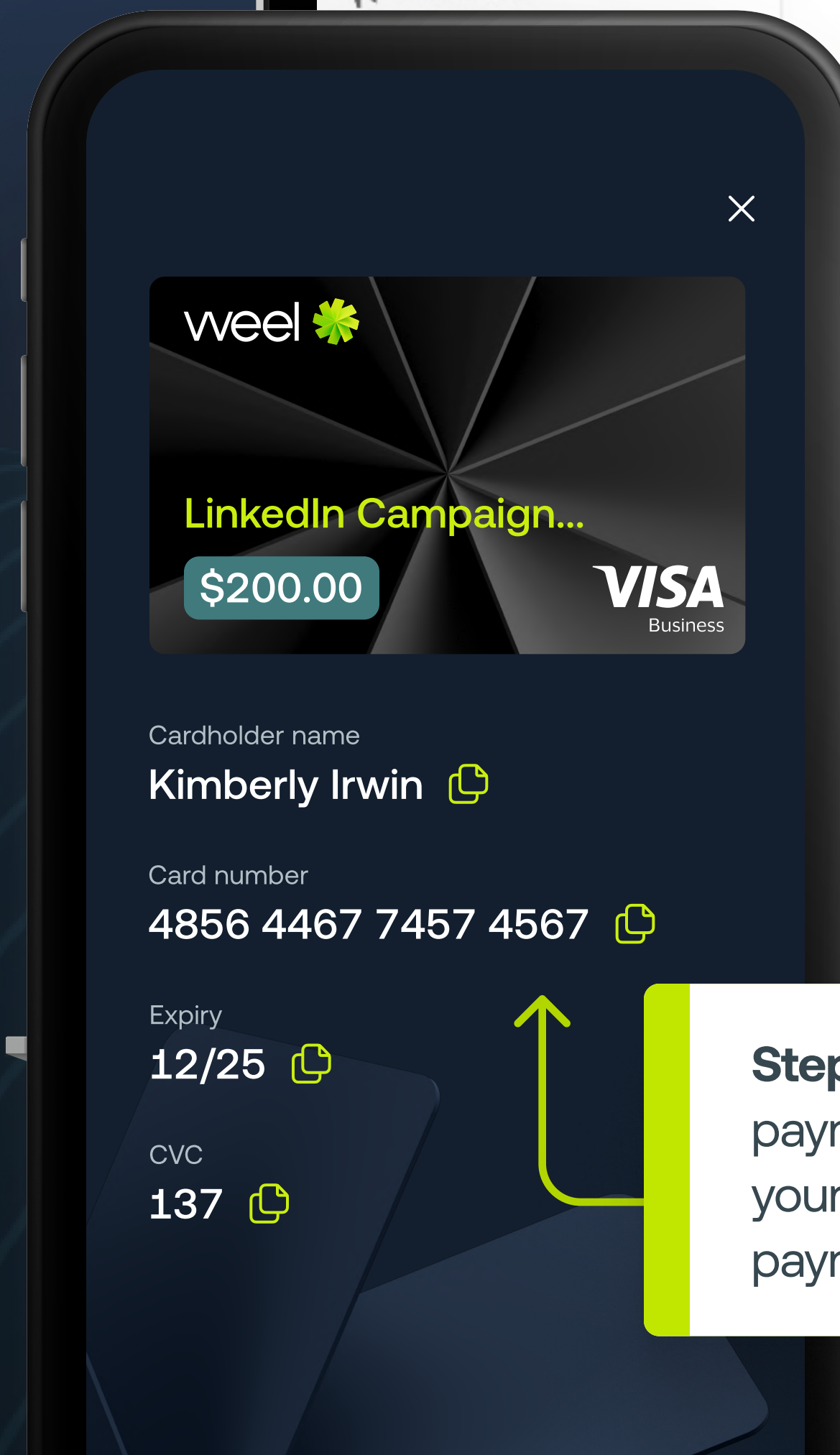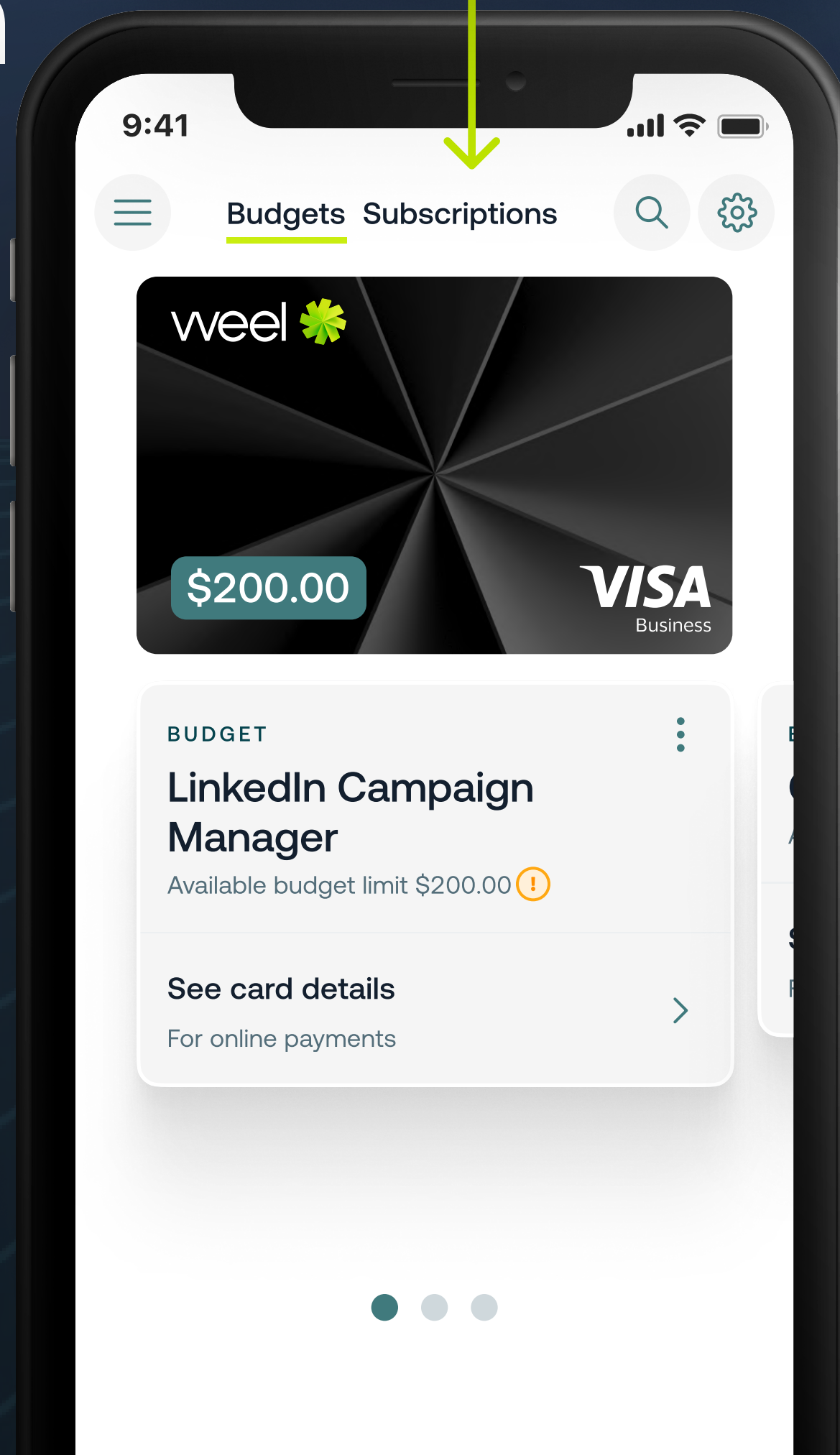
Step 2: Copy your card details by tapping the copy icon. You can view CVC details by switching to reverse view.
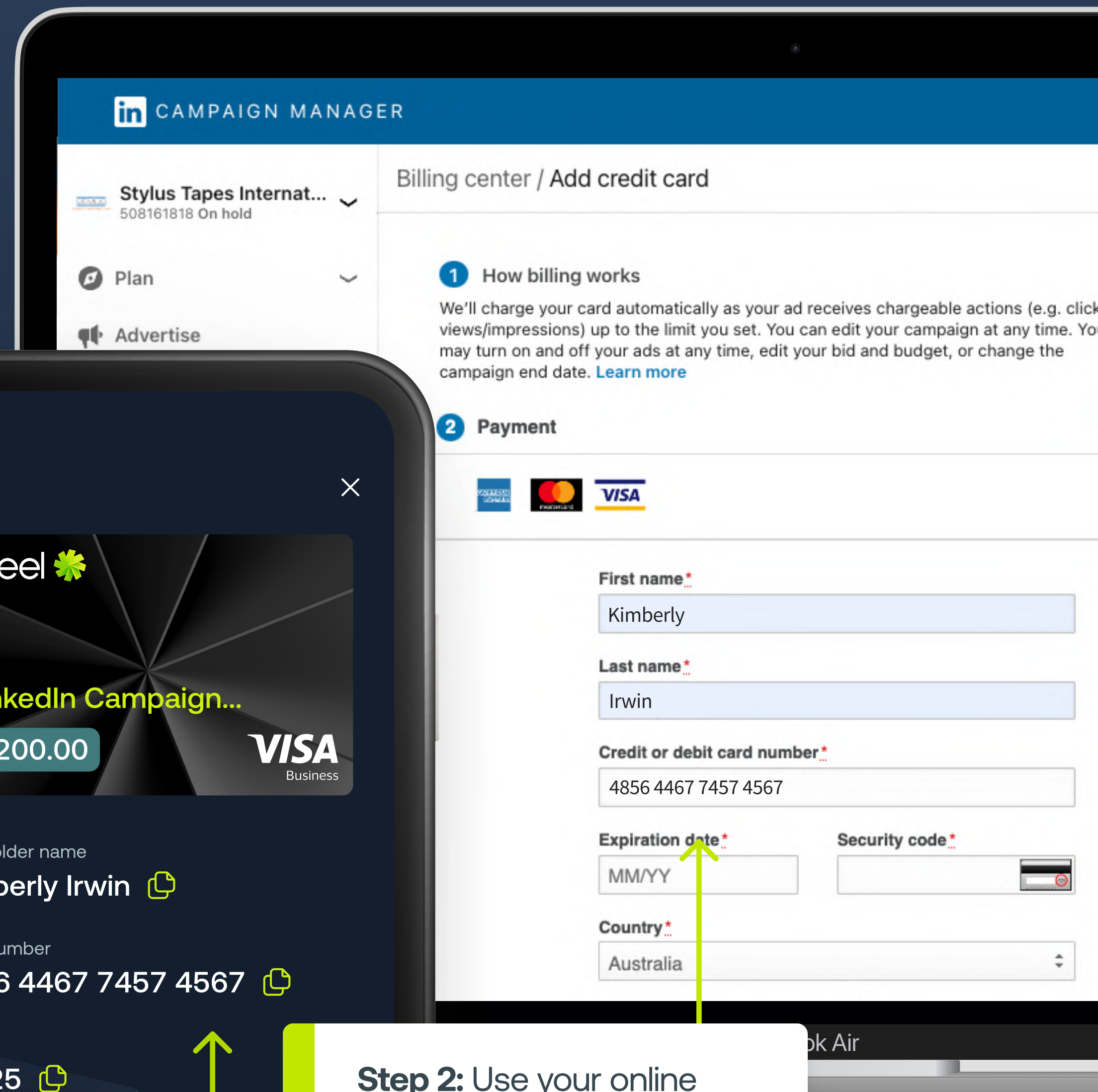

9:41

Budgets Subscriptions

weel ✳

$200.00
Not active in wallet

VISA
Business

BUDGET ⋮

Coffee

Available budget limit $20.00 ⚠

Use budget in Apple Wallet ✓
For in-store payments

See card details ›
For online payments

How to pay in-store

✕

weel ✳

Coffee

$200.00

VISA
Business

Cardholder name

Jonathan Smith ⧉

Card number

4856 4467 7457 4567 ⧉

Expiry

12/25 ⧉

CVC

137 ⧉

Need more help?

Learn, implement and get help with Weel.

Help centre

Learn how to implement, use and get help with Weel.

Go to help centre →

Online training courses

Complete an online training course and become a Weel expert.

Complete online training →

Contact support

Talk to the Weel support team and get help when you need it.

Contact support →

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Visit letsweel.com to find out more